

Name	laura LaBounty
Address	1057 Old Homestead Hwy East Swanzey, NH, 03446
Email	specialcollies@msn.com
How many years have you been a member?	25
Select your district	District 2: Connecticut, Massachusetts, New Hampshire, Rhode Island, Vermont, Maine
Requirement 1: Directors elected must live in the District Zone you will serve.	I live in the District Zone I will serve
Requirement 2: Directors elected must communicate with members of your District by sharing information, seeking input and answering inquiries as needed or requested.	I will communicate with members of my District by sharing information, seeking input and answering inquiries as needed or requested.
Requirement 3: Directors elected must have a working knowledge of the CCA Bylaws (2021), CCA Board of Director Code of Ethics, CCA Code of Conduct (formerly known as the Code of Ethics), CCA website, CCA Newsletter, Public Outreach, and other CCA documents as needed to participate in discussions and actions of the Board of Directors.	I have a working knowledge of the CCA Bylaws (2021), CCA Board of Director Code of Ethics, CCA Code of Conduct (formerly known as the Code of Ethics), CCA website, CCA Newsletter, Public Outreach, and other CCA documents as needed to participate in discussions and actions of the Board of Directors.

Requirement 4: Directors elected must be familiar with the organizational structure of the CCA and its Operations Manual (pending approval).

I am familiar with the organizational structure of the CCA and its Operations Manual (pending approval).

Requirement 5: Directors elected must have a basic understanding of Robert's Rules of Order (12th Edition) and why it is important.

I have a basic understanding of Robert's Rules of Order (12th Edition) and why it is important.

Requirement 6: Directors elected must be willing to commit to attending electronic or telephone meetings as scheduled on a regular basis (typically monthly).

I am willing to commit to attending electronic or telephone meetings as scheduled on a regular basis (typically monthly).

Requirement 7: Directors elected must have internet access to be able to actively participate in the Board Discussion Group, committee meetings, and Board meetings.

I have internet access to be able to actively participate in the Board Discussion Group, committee meetings, and Board meetings.

Requirement 8: Directors elected must have basic computer and word processing skills, including the ability to open and edit word processing documents and spreadsheets.

I have basic computer and word processing skills, including the ability to open and edit word processing documents and spreadsheets.

Requirement 9: Directors elected must agree to follow the District Director Guidelines, CCA Code of Conduct, Board of Director Code of Ethics, CCA Board Confidentiality Agreement, and disclose any conflicts of interest and sign the Pre-election and Annual Conflict of Interest form. Documents may be found at <https://www.colliclubofamerica.org>

I agree to follow the District Director Guidelines, CCA Code of Conduct, Board of Director Code of Ethics, CCA Board Confidentiality Agreement, and disclose any conflicts of interest and sign the Pre-election and Annual Conflict of Interest form.

Describe your qualifications and responsibilities relating to the role of District Director.

Club Experience:

American Smooth Collie Association -
Past President and magazine editor

Collie Club of New England - Past Secretary and Board member, Current Member, Point Show Committee, working on trophies, Raffle table, etc.

CCA - National Specialty Host Chair - 2014, 2020, 2025 and Show Rules Committee

Collie Health Foundation - Past Treasurer and Board Member, Auctions Manager, Auctions Volunteer

Cheshire Kennel Club - Audit Committee, Volunteer, Show Committee

Education:

I earned a BS in Management, an MBA and a Doctorate in Leadership Studies. My 317-page dissertation researched the reciprocal relationship between Leaders and Followers using a 5-generation owned textile mill's unionization as the focus.

Work:

I have worked as an accountant for over 35 years in the non-profit, banking, manufacturing and service industries. My specialty is Non-Profit Management, and I am currently the CFO at a large anti-poverty social services agency in MA with 25 locations and 300 employees. I manage an office of 8 accounting professionals, cash, fixed assets, debt, annual audits and special projects. I have over four decades of experience working with Board of Directors.

I also taught Accounting, Auditing and Management Information Systems at local colleges for 20 years.

For your personal biography, in addition to the qualifications you have included above, please answer the following questions about the CCA District Director's role and responsibilities.

What is the District Director's role in relation to the CCA Board and club as a whole? Use the CCA Bylaws (2021), Director Code of Conduct, and Confidentiality Agreement in formulating your answer.

To do the following: 1) Serve on the Board of Directors as a member 2) Represent the interests of his district by voting at all board meetings 3) Endorse suitable applicants for membership from his district 4) Disseminate information to the district members 5) Promote the specific interests of the Club and its members within his own district, or the interests of the Club as a whole, in the case of at-large Directors. 5) Adhere to the club's Bylaws, 6) Use sound judgement when making decisions on behalf of the club, 7) Treat the club members with respect which includes in person, on social media, by phone and email. 8)

Keep confidential all club business not for public consumption.

Given your understanding of the director role as developed in the previous question, how would you keep your CCA district membership informed of important information and seek member input and what tools would you use to do this?

I would email the district members on a regular basis with pertinent news relating to the CCA, AKC and district members. I would seek their feedback in a civil and concise way through email. My cell number would also be made available to anyone wishing to call instead of using email.

What is the Director role in relationship to confidentiality? Use the principals outlined in the Board of Directors Confidentiality Statement when formulating your answer.

Board documents will only be shared if the Board authorizes it.

Club business is considered confidential unless otherwise stated.

Executive session meeting info is confidential.

General topics of discussion can be discussed with members for feedback.

What is the Director's role and responsibility regarding new membership applications, member reinstatement, and dues renewals?

Send renewal reminders and check over new applications/reinstatements and sign.

Why is having a working knowledge of the CCA Bylaws important to your role?

The Bylaws are the framework in which decisions are made need to be adhered to, so the club is in compliance..

Why is a basic understanding of Robert's Rules of Order (12th Edition) important for a Director?

Roberts Rules is the guide to use when questions arise about procedures. It is best practice for each Director or Officer to have this guide handy during Board meetings.

Describe your understanding of the fiduciary responsibility a District Director holds as it relates to running the club including implications for costs in decision making, interpreting treasurer reports, national show bids, and any other financial matters of the CCA.

As a Fiscal professional, I am the person that others go to when they need help understanding the numbers. I also have experience creating the budget for 3 different nationals and making sure the show does not incur a loss. The CCA has a healthy bank balance because of its history of fiscal conservatism. As a DD, I would ensure this tradition continues.

The CCA needs to have enough cash on hand to pay for its annual expenses, plus a surplus in case of emergencies or to cover the accounts receivable. For instance, it may cost many thousands of dollars for deposits etc for the National, and the Club does not re-coup those expenses until after the show is over, through the payment of entry fees.

What is the significance of the following statement regarding NY Not-for-profit board responsibility (501(c)(7)): Directors must vote and make decisions based on the best interest and benefit of the entire organization and not just a particular group of beneficiaries or other directors.

The best interest of the club outweighs any individual member.

Why do you want to serve, or continue to serve, your District and the Collie Club of America?

I began my volunteering career more than 50 years ago at a young age with the Brownies and Girl Scouts. I have volunteered with our local United Way agency, with my local all-breed and specialty clubs, with our National parent club and with Collie health and rescue groups. My life, and career, has been dedicated to serving others. Serving as a CCA District Director is a natural progression of my volunteer service.

As an AKC judge, and mentor to many Juniors and newcomers to our breed, I would like to see our website updated to be more friendly and educational to new exhibitors and breeders.

This nomination form must be complete and include a signed Pre-election and Annual Conflict of Interest Statement, Board of Directors Code of Conduct, and Confidentiality Agreement. An electronic Pre-election and Annual Conflict of Interest Statement, Board of Directors Code of Conduct, and Confidentiality Agreement are included at the end of this form for your signature.

Signature



Part 1 of 2

Pre-election and Annual Conflict of Interest Statement

I, the undersigned, am, or may become, a Director of Collie Club of America, Inc. (the "Club") and I hereby certify to the following:

Part 1

- I have received a copy of the Club's Conflict of Interest Policy, which is included in Article XIV of the Club's Bylaws.
- I have read the Club's Conflict of Interest Policy and I understand it.
- I acknowledge that I receive information which must remain confidential.
- I agree to fully comply with the Club's Conflict of Interest Policy.
- I understand that the Club is a tax-exempt organization and that in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Part 2 of 2: To the best of your knowledge, are you an officer, director, trustee, member, owner, or employee of any entity with which the Club has a relationship?

NO

Part 2 of 2 continued: Is there any transaction in which the Club is a participant and which you have or may have a conflict of interest?

NO

Signature



Board of Directors

Code of Conduct

Members of the Board of Directors for the Collie Club of America (hereafter referred to as "Club" in this document) serve in leadership positions and, therefore, are held to a higher standard of conduct than non-board Club members. By signing this Code of Conduct, each Board member demonstrates his/her commitment to honest and ethical Board service by agreeing to the following provisions.

As a member of the Board of Directors for the Collie Club of America, I will

Adhere to the Club's By-Laws and act within the boundaries of its authority as defined by New York State Non-Profit law.

As a member of the Board of Directors for the Collie Club of America, I will

Strive at all times to discharge my duties and serve the interests of the Club as a whole regardless of my personal interests. This includes being fully versed in the governing documents of the Club and Director Guidelines.

As a member of the Board of Directors for the Collie Club of America, I will

Use due diligence and sound judgment to make the best possible business decisions for the Club taking into consideration all available information, circumstances, and resources.

As a member of the Board of Directors for the Collie Club of America, I will

Immediately disclose to other Board members any conflict of interest as soon as I become aware of the potential conflict.

As a member of the Board of Directors for the Collie Club of America, I will

Treat other Directors and members of the Club with respect at all times and refrain from making personal attacks on, or inflammatory comments about, anyone.

As a member of the Board of Directors for the Collie Club of America, I will

Provide member feedback and participate in discussions on Club motions and actions, but support and abide by all duly adopted Board decisions once made.

As a member of the Board of Directors for the Collie Club of America, I will

Continue to remain a Club member in good standing for the duration of my term.

As a member of the Board of Directors of the Collie Club of America, I will NOT

Reveal any discussion or decisions made during any properly closed Executive session of the Board without prior approval of the Board.

As a member of the Board of Directors of the Collie Club of America, I will NOT

Use my position and/or decision-making authority for personal gain or to seek advantage over another Club member.

As a member of the Board of Directors of the Collie Club of America, I will NOT

Share specific comments or identifying information from the Board discussion group without permission.

As a member of the Board of Directors of the Collie Club of America, I will NOT

Divulge personal information about any Club member that was obtained in the performance of Board duties.

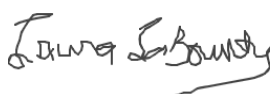
As a member of the Board of Directors of the Collie Club of America, I will NOT

Misrepresent known facts in any issue involving Club business.

As a Board member, I have read the Board of Director Code of Conduct presented above. I agree to abide by the requirements of this policy and to inform the Board President immediately if I believe any violation (unintentional or otherwise) of the policy, has occurred.

I agree

Signature



Board of Directors Confidentiality Agreement

Confidentiality refers to the duty to preserve privileged information and to share entrusted information responsibly. Board of Director members are cautioned to demonstrate professionalism, good judgment, and care at all times in handling any information relating to the Collie Club of America (hereafter referred to as "Club" in this document) to avoid unauthorized or improper disclosures of confidential information.

Board members are expected and encouraged to discuss Club business with one another and with members. However, there are limits to what is shared and how it is shared as outlined below.

Therefore, the undersigned hereby acknowledges and agrees to the following:

Any document or form created by conducting Club business is considered proprietary and all information contained therein shall be considered confidential and will not be discussed, duplicated, published or released in any format unless said document or form is originally intended to be non-confidential or until instructed to be disclosed or published by a majority vote of the CCA Board of Directors.

I agree

All information discussed or reviewed in a closed Executive Session meeting shall be interpreted as confidential and will not be discussed or released to anyone not in attendance at that meeting without prior Board approval.

I agree

Specific or identifying information shared or discussed on the Board discussion forum will not be shared outside the board without permission. General topics of discussion may be shared with members for feedback.

I agree

Any Club information, personal comments, or any member personal data collected by the Club will be considered confidential information and will not be discussed or released in any manner unless through an approved venue and/or for a clearly delineated specific purpose (such as the website, committee chairs, member and judge bios, election materials, etc.).

I agree

I agree with and shall abide by all provisions of this Confidentiality Agreement. I understand and agree that failure to abide with any and all provisions listed herein may result in immediate loss of access to information and potential disciplinary actions by the Club.

I agree

Signature

